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**United States  
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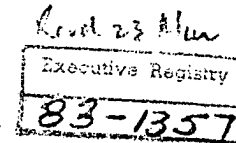
Washington, D.C. 20547

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Office of the Director



MAR 18 1983



Dear Bill:

Attached is a newly-published booklet describing our three Foreign Press Centers in Washington, New York and Los Angeles. They assist more than 1200 resident foreign correspondents from 55 nations on permanent assignment in those three areas. They also serve some 2000 foreign journalists who visit here for brief periods on specific assignments.

USIA's Foreign Press Centers can assist you when you have a message to get across to a particular country or region. Either group briefings or one-on-one interviews will place your message directly with these correspondents, unfiltered and undistorted.

The pamphlet contains a glossary of commonly-used journalistic terms such as "on the record," "background," "deep background," "off the record," and "embargoed." After considerable research as well as discussions with editors, and government spokespersons, we have been able to arrive at generally-accepted definitions of what these terms mean. While they were printed for the benefit of foreign journalists, you may also find them useful in your discussions with the press.

We hope you will call on us if we can be of help to you and your organization.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gil", is written over the typed name.

Gilbert A. Robinson  
Acting Director

The Honorable  
William J. Casey  
Director  
Central Intelligence Agency



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